

Annual No. Series

Installation and setup

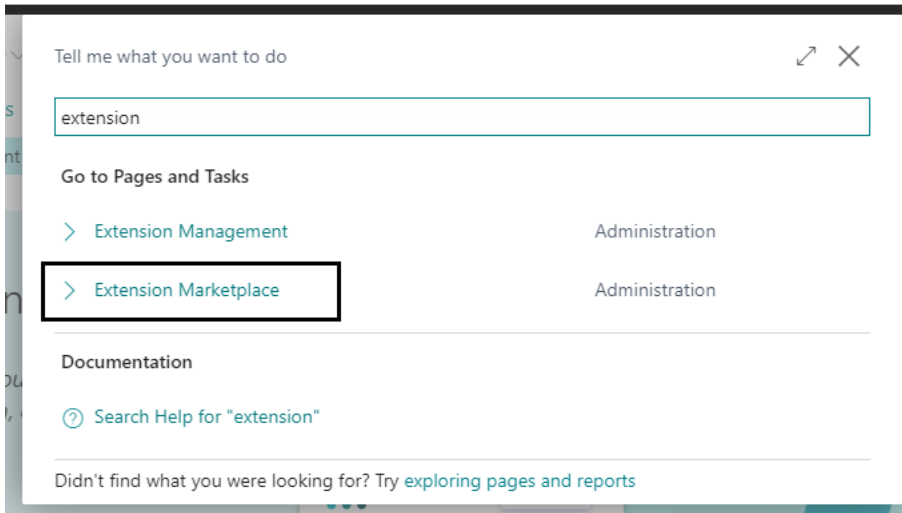


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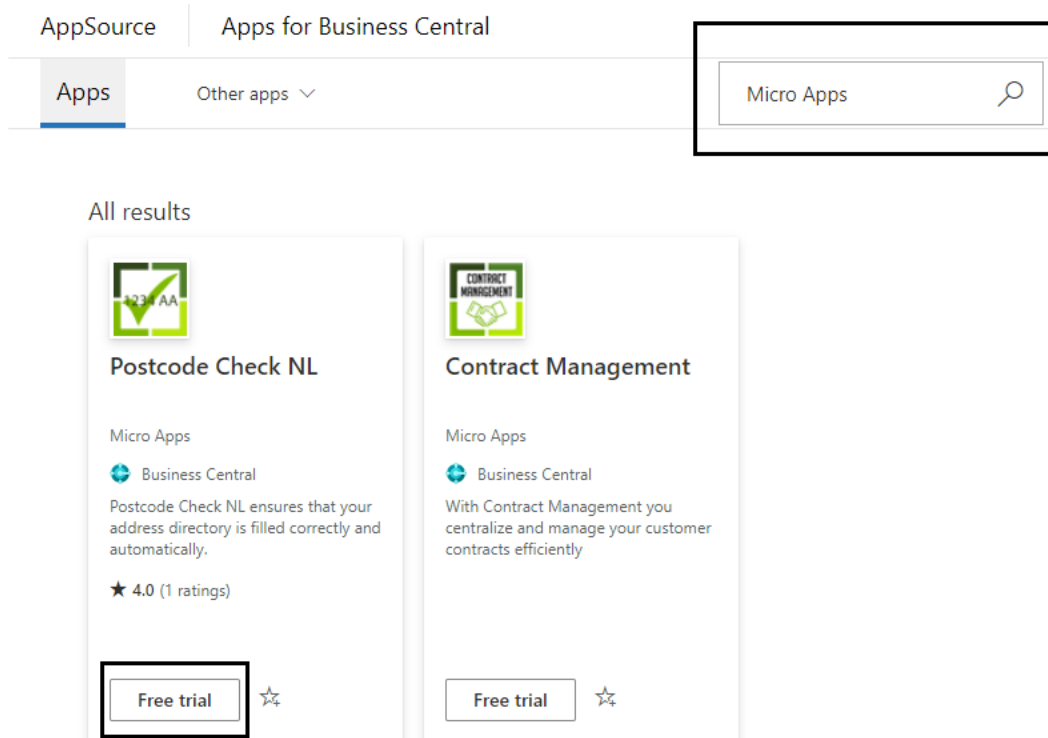
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Installation

All apps are available through the Microsoft Marketplace for Business Central extensions/apps. From here you can automatically install the extension and make it available within every company in your Business Central environment. Click on the search icon and type Extension to go to the extension marketplace page.

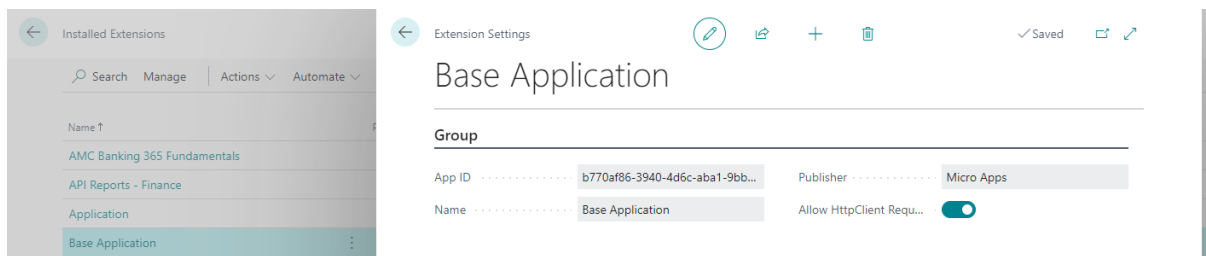


Search for your app and click on Free Trial. Confirm your details and click again on Free Trial. Your App is getting installed and is visible on the extensions page.



Configuration base application

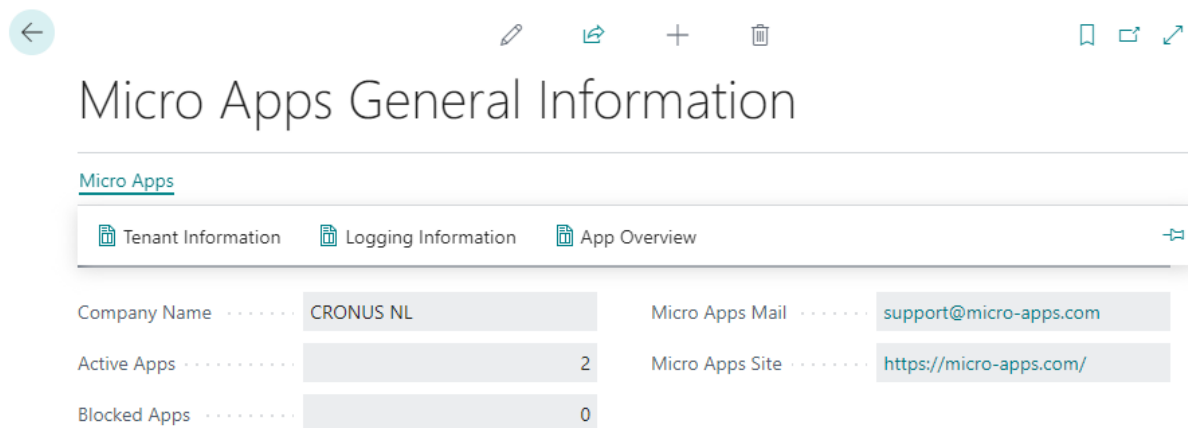
To be able to use the application correctly, you need to make sure that the field “Allowing HttpClient Request” is checked for the Base Application. During the setup you’ll get a message saying to activate this field. If the message did not appear, go to the page “Extension Management” and click on the Base Application by Micro Apps. You’ll see basic information of the app and also the field “Allowing HttpClient Request”. Make sure that the field is checked.



After downloading and installing the application, the setup wizard will automatically show up. During the setup you’ll have to register at Micro Apps.

Registering

Before you can use the application, you’ll need to register. This can be done in the “Tenant Information” page. Navigate to “Micro Apps General Information” and click on “Micro Apps”. You’ll see 3 buttons: Tenant Information, Logging Information and App Overview. To register you’ll need to click on “Tenant Information”.



On the next page you need to fill in your information. After filling in your information, you can click on “Register or Update Tenant Information.” If there’re any changes to the company information, you can fill the fields again and click on the same button. The information will be updated in our systems.



✓ Saved



Micro Apps Tenant Information

Register or Update Tenant Information

Update Tenant Info...Company Information

More options

Company

Company Name	<input type="text" value="CRONUS NL"/>	Phone No.	<input type="text" value="0666-666-6666"/>
Address	<input type="text" value="De Ring 5"/>	Contact Name	<input type="text" value="Liam Wolthuis"/>
Address 2	<input type="text" value="Buitenveldert"/>	Contact E-mail	<input type="text" value="LiamWoltuis@cronus.nl"/>
Post Code	<input type="text" value="1111 DA"/>	IBAN	<input type="text" value="NL20CEBU 0699212979"/>
City	<input type="text" value="Amsterdam"/>	BIC	<input type="text"/>
Country Code	<input type="text" value="NL"/>	VAT Registration No.	<input type="text" value="NL777777770B77"/>

If you've bought Micro Apps through a Reseller, you'll need to fill in their information. This can also be done on the "Micro Apps Tenant Information" page. Billing will be done through the reseller.

Partner

Partner Company Na...	<input type="text"/>	Microsoft PSBC Accou...	<input type="text"/>
Partner Contact Person	<input type="text"/>	Billing from Micro Ap...	<input type="text" value="Reseller"/>
Partner E-mail	<input type="text"/>		

Activating Trial or Subscription

Before you finally can use your app, we need to activate before starting using it. Apps may contain different subscriptions see <https://micro-apps.com/> for pricing and contract details. By uninstalling one of your apps, don't forget to uninstall it within the base application to stop the billing process. (See the next page to uninstall your app). Go back to the "Micro Apps General Information" page and click on "Micro Apps" and select "App Overview". Select your app by clicking on the app name.

The screenshot shows the 'Banking NL' app card in the 'App Overview' section. The card displays the following details:

- Name:** Banking NL
- Max Usage per Month:** 499
- Start Date Trial:** (Empty field)
- Price Subscription (E...):** 19,00
- End Date Trial:** 10-1-2023
- Invoice per:** Month

At the top of the card, there are buttons for 'Start Free Trial' and 'Check Subscription Pricing', along with 'Automate' and 'Fewer options' options.

If you want to test our app, you can start a free trial period by clicking on “Start Free Trial”. If you want to start your subscription, click on “Check Subscription Pricing”. Select the subscription that fits your needs and click on “Start/Change Subscription”.

← Pricing Overview 📄 ↗

🔍 Search [📄 Start/Change Subscription](#) | More options 🔗 🔍 ☰

Description	Max Usage per Month	Price (EUR) ↑
Basic - Including 1 bank account and 1 Bizcuit u...	499	19,00
Advanced - Including 3 bank accounts and 2 Bi...	3999	49,00
Premium - Including 5 bank accounts and 3 Biz...	24999	119,00
Unlimited - Including 10 bank accounts and 4 B...	Unlimited	319,00

Setup

Once the installation is completed, you'll need to setup the app. This can be done with the Annual No. Series Wizard. The wizard contains all the necessary steps to complete the setup for the application. It automatically pops up after installing the application from the AppSource.

Annual No. Series Creator Wizard ↗ ✕



Welcome to the Annual No. Series setup

This application lets Business Central automatically create new Annual No. Series.

Get Started!


This setup wizard configures the Annual No. Series app created by Micro-Apps. In the next step we setup this application

Next

Pre-setup

If this is your first time installing a Micro Apps application, then you'll need to register. Click on the "Next" button. You will see the following page. On this page you can register yourself at Micro Apps and activate a trial or subscription.

Annual No. Series Creator Wizard



Beforehand - Activate trial/subscription

To use this app, you need to register yourself. If you have not registered yet, click on the 'Register' button, fill in the required information on the page and click on 'Register or Update Tenant Information'.

Tenant Information Registered

To use the this app, you need to start a free trial or subscription. If you have not done this yet, click on 'App Card' and activate a trial or subscription.

App Activated



Click on 'Next' if you have a trial or subscription for this app.


[Back](#) [Register](#) [App Card](#) [Next](#)

To register, click on the "Register" button. After registering, you also need to activate the trial or subscription. To activate the trial or subscription, press the "App Card" button. This will take you to the card page of the Payment Providers application. When choosing the trial, keep in mind that you can use the app for 2 weeks free of charge. After the trial period, you'll need to activate the subscription. When you've registered at Micro Apps and activated a trial or subscription, the 2 fields in the image above are checked.

Create at new Fiscal Year

If you want to create a new no. series line after creating a new fiscal year, you can check the button “Create at New Fiscal Year”.

Annual No. Series Creator Wizard  





Using the toggle 'Create at new fiscal year' let you decide whether the new no. series lines need to be created when a new fiscal year is created.


Create at New Fiscal Year

[Back](#) [Next](#)

No. Series setup

To correctly use the annual no. series, the no. series needs to be setup. The no. series needs a certain format to work. This format is: <ABC><YEAR><No>. The first three characters must be letters. The next two characters must be the last numbers of the year. This means that for the year 2023, only 23 can be used. After the first five characters, you can fill in your starting number. E.g. of a no. series number: “ABC23000001”. Click on “Next” to continue.

Annual No. Series Creator Wizard  



No. Series Setup

To correctly use the annual no. series creator, the no. series needs to be setup using the following setup <ABC><YEAR><NO.>, this should result in the following example 'PSI2000001'. Furthermore the option 'Create at new fiscal year' needs to be enabled to enable the Annual no. series creator to automatically create a new no. series line.

Open the no. series setup page by clicking on the 'No. Series Setup' button.

[Back](#) [No. Series Setup](#) [Next](#)



Accounting Periods

When the field "Create at New Fiscal Year" is checked, the app automatically creates a new no. series line when a new fiscal year is created. To create a new fiscal year, click on "Accounting Periods".

Annual No. Series Creator Wizard



Create No. Series Automatically

When the toggle 'Create at new fiscal year' is enabled, the app automatically creates a new no. series line when a new fiscal year is created. To create a new fiscal year, click on the button 'Accounting periods' and on the account period page go to 'Process' -> 'Create Year' for creating a new fiscal year.

Next choose an desired starting date of the new fiscal year, this is normally the first of January, followed by the number of periods and the period length, these should be set to 12 and 1M (one month). By clicking OK the new fiscal year should be created and the corresponding no. series lines will be created.

Back

Accounting periods

Next

On the opened screen, choose a desired starting date of the new fiscal year. Normally this is the first of January, followed by the number of periods and the period length. The number of periods should be 12 and the length set to 1M (one month). Clicking on "Ok", the new fiscal year and the corresponding no. series lines will be created.

Edit - Accounting Periods



+ New

Edit List

Delete

Home

Reports

More options



Inventory Period

Create Year...

Close Year



Starting Date ↑	Name	New Fiscal Year	Closed	Date Locked	Inventory Period Closed
1-1-2023	januari	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-2-2023	februari	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-3-2023	maart	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-4-2023	april	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-5-2023	mei	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-6-2023	juni	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-7-2023	juli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-8-2023	augustus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-9-2023	september	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-10-2023	oktober	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-11-2023	november	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-12-2023	december	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-1-2024	januari	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Permission sets

To be able to use the app, users need additional permissions. Users that have the “Super” permission set have sufficient permissions. They will not need any additional permissions. To add the additional permission to other users, go to the “Users” page. You can use the search bar or click on “Open User Overview”.

Annual No. Series Creator Wizard



Permission Sets

The users of the app need additional permissions to use the app. Users with the 'super' permission set have sufficient permissions.

Set the permissionset

To add the necessary permissions to the user, open the user overview within Business Central. Then select the user who should have access to the app and assign the "Annual No. Series Creator" permission set.

[Back](#)
[Open User Overview](#)
[Next](#)

Go to the user that needs the permission and add the “ANNUAL NO. SERIES CREATOR”. This permission set is made during the installation of the application.

User Card

Web Service Access Key is no longer supported in Business Central online. Integrations using this technology will stop working. Please use OAuth instead. Don't show me a

Effective Permissions	Send Email	Sent Emails	More options
D365 BACKUP/RESTORE			Backup of herstel van database
D365 BUS FULL ACCESS			Volledige bedrijfstoegang exclusief gebr.beheer
D365 INTERNAL ADMIN			Gegevens exporteren
D365 TROUBLESHOOT			Problemen met D365 oplossen
EXCEL EXPORT ACTION			D365 Excel-exportactie

Permission Set ↑	Description	Company ↑	Extension Name
D365 BACKUP/RESTORE	Backup or restore database	CRONUS NL	System Application
D365 BUS FULL ACCESS	Dyn. 365 Full Business Acc.	CRONUS NL	Base Application
D365 READ	Dyn. 365 Read access all	CRONUS NL	Base Application
EDIT IN EXCEL - VIEW	Edit in Excel - View	CRONUS NL	System Application
EXPORT REPORT EXCEL	Export Report DataSet to Excel	CRONUS NL	System Application
LOCAL	Country/region-specific func.	CRONUS NL	Base Application
LOGIN	Login access	CRONUS NL	System Application
SECURITY	Assign permissions to users	CRONUS NL	
SUPER	This role has all permissions.		
TROUBLESHOOT TOOLS	Troubleshoot Tools	CRONUS NL	System Application
→ ANNUAL NO. SERIES CR	Annual No. Series Creator		Annual No. Series Creator



Go back to the wizard and click on “Next”. You’ll be finished with the setup of the Annual No. Series Creator application. Click on “Finish” to leave the wizard.

Annual No. Series Creator Wizard



The Configuration wizard has finished!

You are now able to use the Annual No. Series Creator app. To close this setup, choose Finish.

Back

Finish

Deactivating subscription

To deactivate your subscription, go to “Micro Apps General Information”, click on “Micro Apps” and then on “App Overview”. On this page choose your app.

← App Card ✎ 🔗 + 🗑️ ✓ Saved 📄 ↗️

Elvy

📄 Start Free Trial 📄 Check Subscription Pricing | Automate ▾ Fewer options

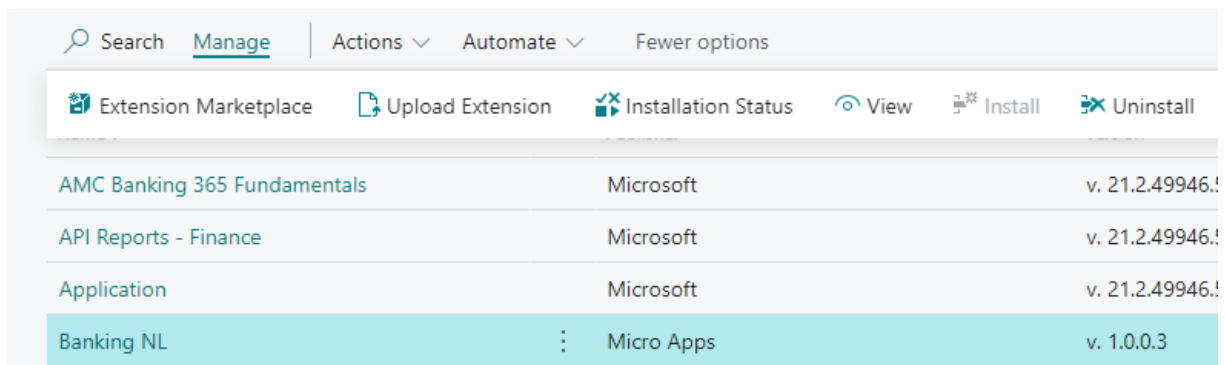
General

Name	Elvy	Max Usage per Month ..	8999
Start Date Trial		Price Subscription (E... ..	280.00
End Date Trial	3-1-2023	Invoice per	Month
Subscription Descript... ..	8000 to 8999	Trial	<input type="checkbox"/>
Start Date Subscription ..	3-1-2023 09:56	Blocked	<input type="checkbox"/>
End Date Subscription ..	3-1-2024 09:56	Terminate Subscription ..	<input checked="" type="checkbox"/>
Terminate Before Date ..	3-10-2023	App Deleted	<input type="checkbox"/>
Usage Current Month ..	9	More Information	https://micro-apps.com/elvy-a...

On this page you'll see a field called "Terminate Subscription". Check this field to deactivate your Subscription. At the end of your subscription date the app will be blocked. During the period of when you've checked this field and the end of your subscription date, you can change your mind by unchecking the field. **Be aware of the fact that 3 months before your subscription end, you cannot change this field.** If the field is checked, you'll need to make new subscription. If the field is not checked, your current subscription will extended by 1 year.

Uninstalling

To uninstall your app, you can follow the default step of Business Central to uninstall. Go to "Extension Management" and choose the app that you want to uninstall. Next click on "Manage" and then "Uninstall".



Search	Manage	Actions	Automate	Fewer options	
AMC Banking 365 Fundamentals	Microsoft	v. 21.2.49946.1			
API Reports - Finance	Microsoft	v. 21.2.49946.1			
Application	Microsoft	v. 21.2.49946.1			
Banking NL	Micro Apps	v. 1.0.0.3			

A new screen will open and Business Central will ask you if you want to delete the extension data. To completely uninstall the app, check this field. After uninstalling the app, you can choose to unpublish the app or not. You can do this by clicking on "Unpublish" under the "Manage" tab.

Extension Uninstallation

Uninstall Extension

Uninstall extension to remove added features.

Name	Banking NL
Description	Banking NL Application
Version	1.0.0.3
Publisher	Micro Apps
App ID	62bbfa1b-2fec-4a2b-beaf-be2c79b47000
Published As	Dev
Delete Extension Data	<input checked="" type="checkbox"/>

Uninstall