

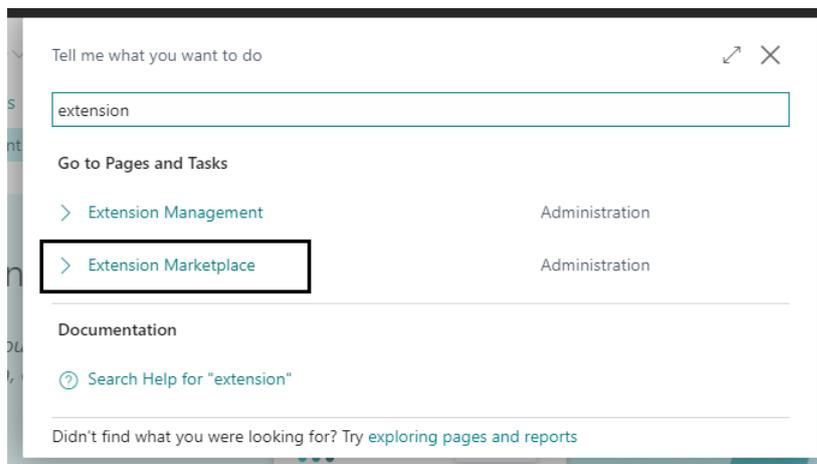
MICRO APPS

This document describes the installation and configuration procedure for Apps created by Micro-Apps. As we have various apps with different subscriptions, we include an application called “Base Application”. Within this application all the subscriptions of our apps are managed.

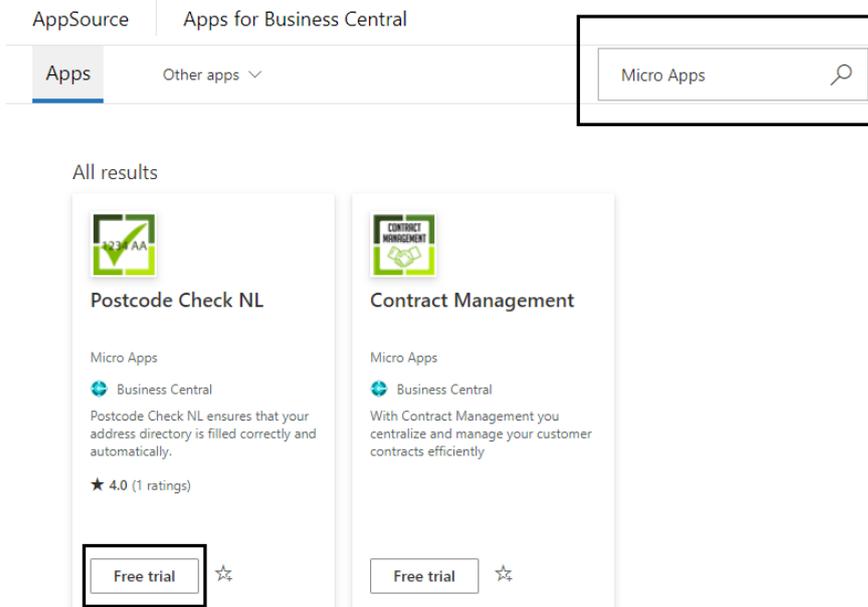
The installation of a Micro Apps Application:

All apps are available through the Microsoft Marketplace for Business Central extensions/apps. From here you can automatically install the extension and make it available within every company in your Business Central environment.

1. Click on the search icon and type *Extension* to go to the extension marketplace page



2. Search for your app and click on *Free Trial*

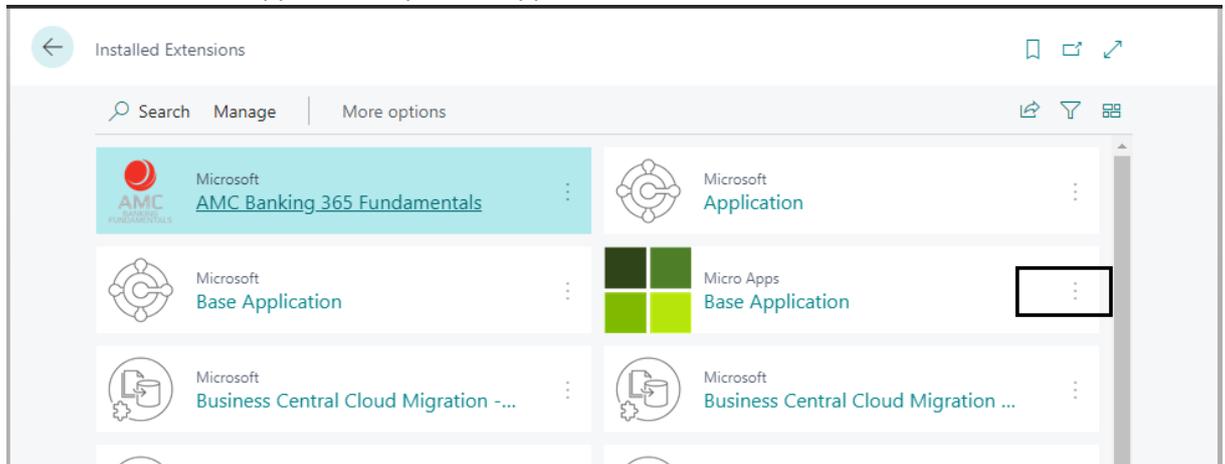


3. Confirm your details and click again on *Free Trail*
4. Your App is getting installed and is visible on the extensions page

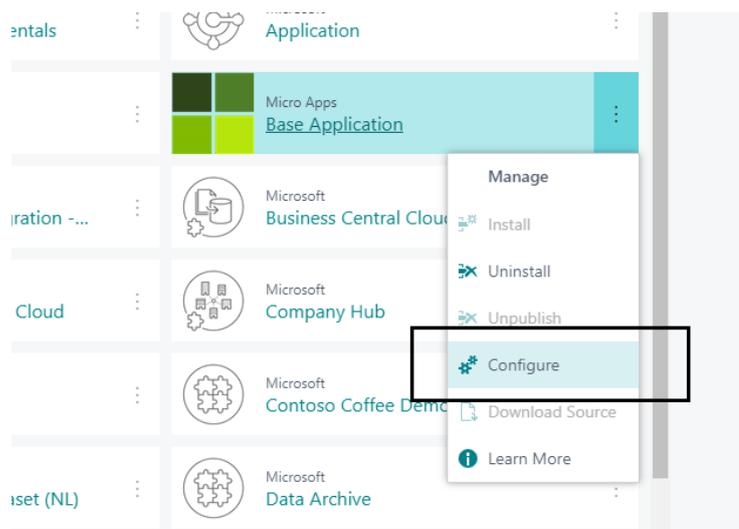
Allowing HTTP requests for the base application

For the correct working of the app, make sure that the setting of the Micro Apps Base App is set for “allowing HttpClient Request”. We use http requests to log your usage. We don’t save any other data. Follow the steps below to enable this option.

1. Go to the *extension management* page by typing extension in the search field.
2. Search for the Base Application by Micro Apps and click on the three dots.



3. Click on *Configure*



4. Allow the HttpClient Requests

Base Application

Group

App ID b770af86-3940-4d6c-aba1-9bb...

Publisher Micro Apps

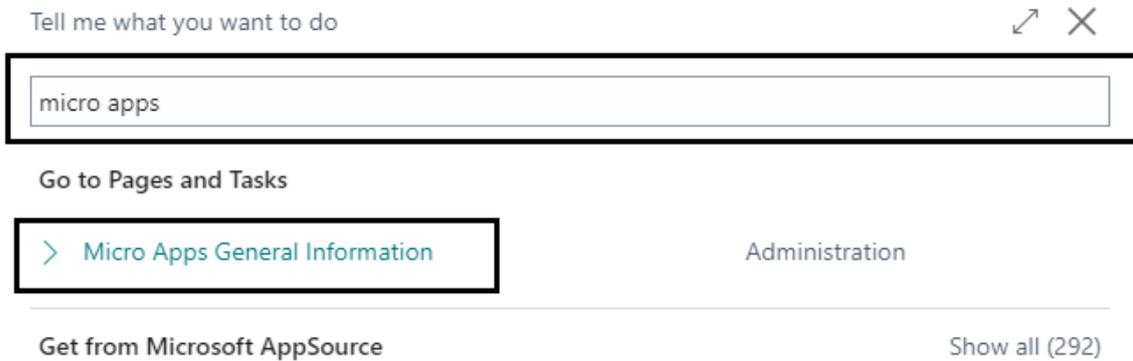
Name Base Application

Allow HttpClient Requ...

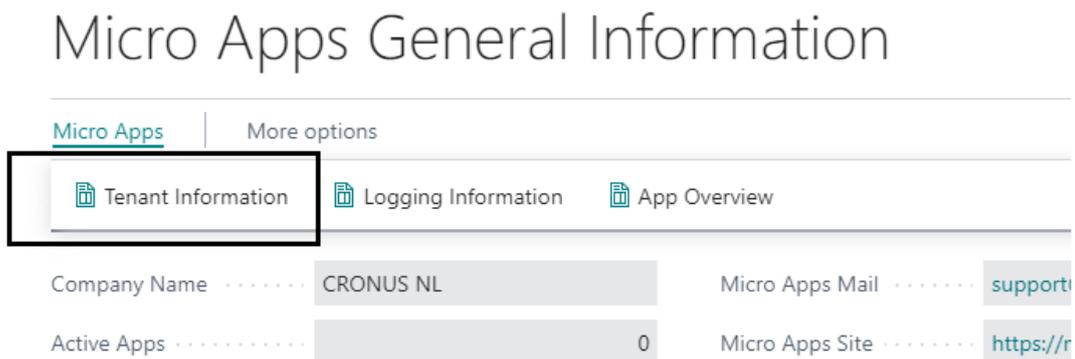
Enter your company information and register at Micro Apps:

After the installation of a Micro App, the functionality is blocked. The first step before using an app is to register the company within the app.

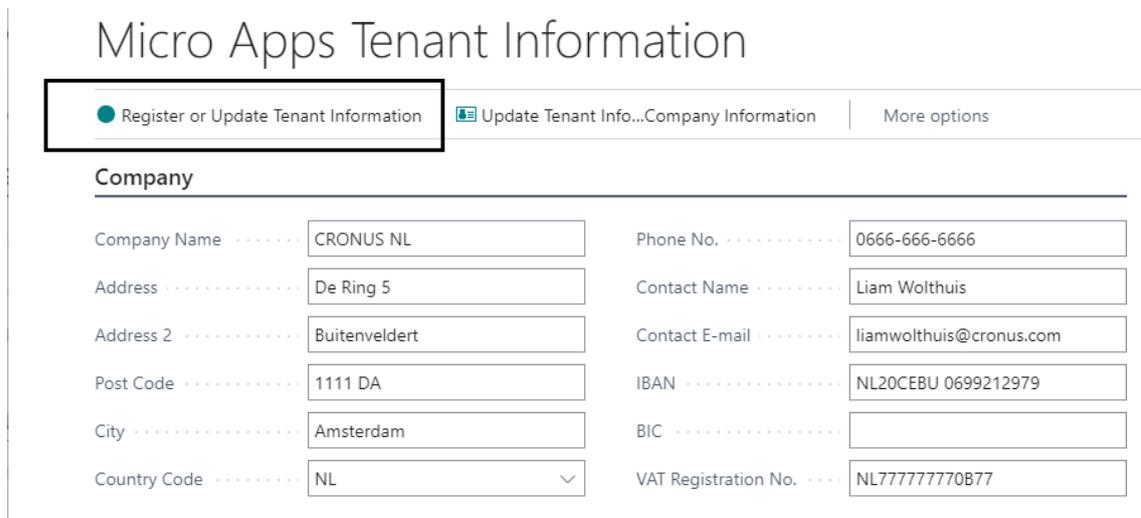
1. Type *Micro Apps* in the search bar to open the Micro Apps general information page



2. Click on *Micro Apps* and select *Tenant Information*



3. Enter your company information details and select *Register or update Tenant information*

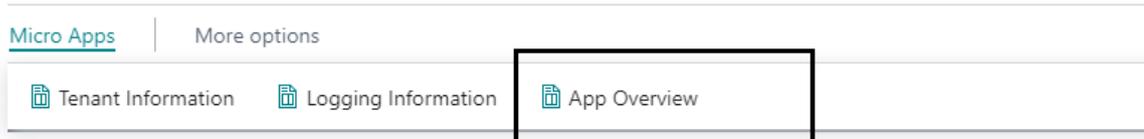


Start your Micro Apps subscription

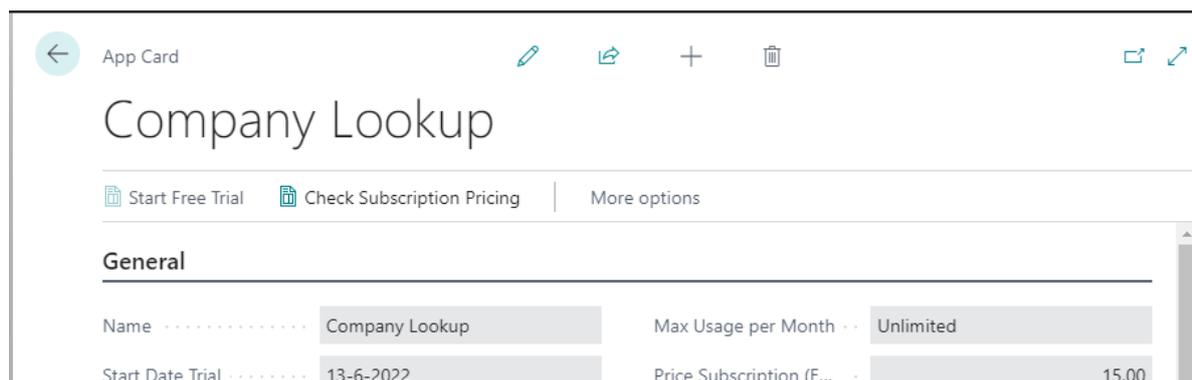
Before you finally can use your app, we need to activate before starting using it. Apps may contain different subscriptions see <https://micro-apps.com/> for pricing and contract details. By uninstalling one of your apps, don't forget to uninstall it within the base application to stop the billing process. (See the next page to uninstall your app)

1. Go back to the Mico Apps General Information page
2. Click on *Micro Apps* and select *App Overview*

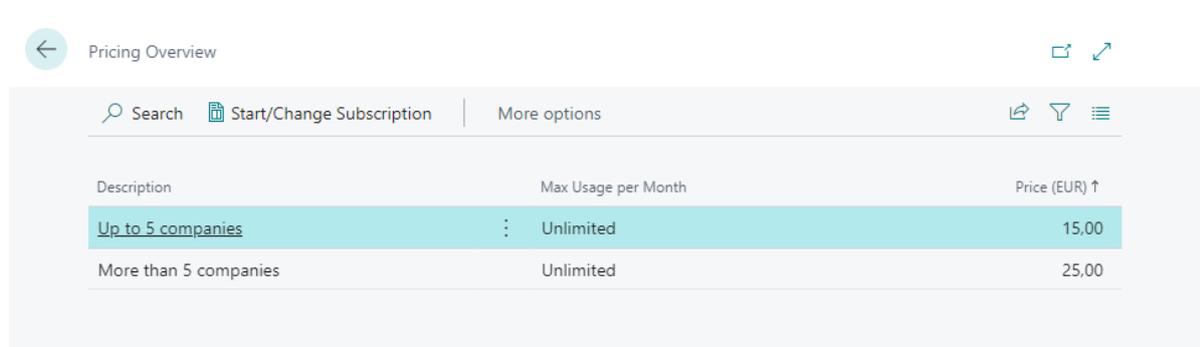
Micro Apps General Information



3. Select your app by clicking on the app name
4. If you want to test our app, you can start a free trial period by clicking on *Start Free Trial*. If you want to start your subscription, skip this step and follow the next steps.



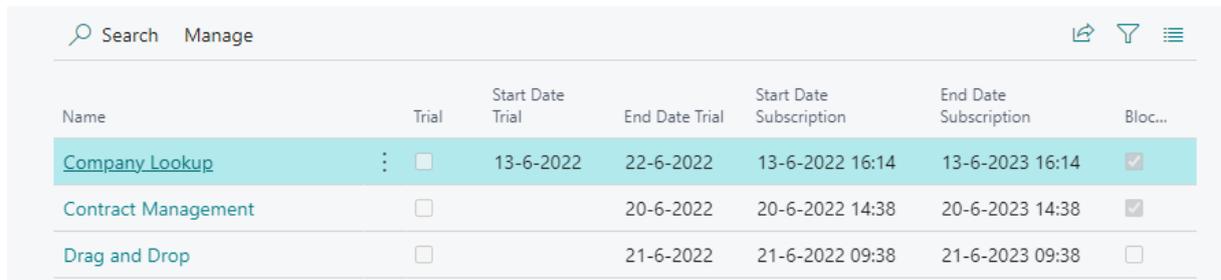
5. Click on *Check Subscription Pricing*
6. Select the subscription that fits your needs and click on *Start/Change Subscription*



Stop your subscription and uninstall the app

Before you uninstall a Micro Apps app you need to stop the subscription first. We can archive this by uninstalling the app within the Micro Apps general information page. Don't forget to also uninstall the app also on the extensions page.

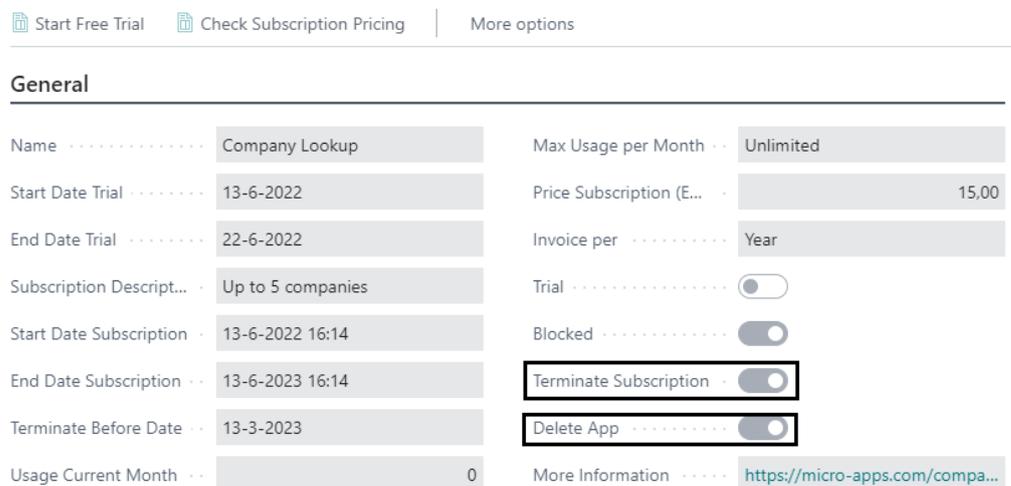
1. Open the *Micro Apps General Information Page*
2. Select *App Overview*
3. Select the app that needs to be uninstalled by clicking on the app name



Name	Trial	Start Date Trial	End Date Trial	Start Date Subscription	End Date Subscription	Bloc...
Company Lookup	<input type="checkbox"/>	13-6-2022	22-6-2022	13-6-2022 16:14	13-6-2023 16:14	<input checked="" type="checkbox"/>
Contract Management	<input type="checkbox"/>		20-6-2022	20-6-2022 14:38	20-6-2023 14:38	<input checked="" type="checkbox"/>
Drag and Drop	<input type="checkbox"/>		21-6-2022	21-6-2022 09:38	21-6-2023 09:38	<input type="checkbox"/>

4. Check *Terminate Subscription*
5. Check *Delete App*

Company Lookup



[Start Free Trial](#) | [Check Subscription Pricing](#) | [More options](#)

General

Name	Company Lookup	Max Usage per Month	Unlimited
Start Date Trial	13-6-2022	Price Subscription (E...)	15,00
End Date Trial	22-6-2022	Invoice per	Year
Subscription Descript...	Up to 5 companies	Trial	<input type="checkbox"/>
Start Date Subscription	13-6-2022 16:14	Blocked	<input type="checkbox"/>
End Date Subscription	13-6-2023 16:14	Terminate Subscription	<input checked="" type="checkbox"/>
Terminate Before Date	13-3-2023	Delete App	<input checked="" type="checkbox"/>
Usage Current Month	0	More Information	https://micro-apps.com/compa...

6. Go to the *Extension Management* page
7. Find the app that needs to be uninstalled
8. Click on the three dots and select *Uninstall*