



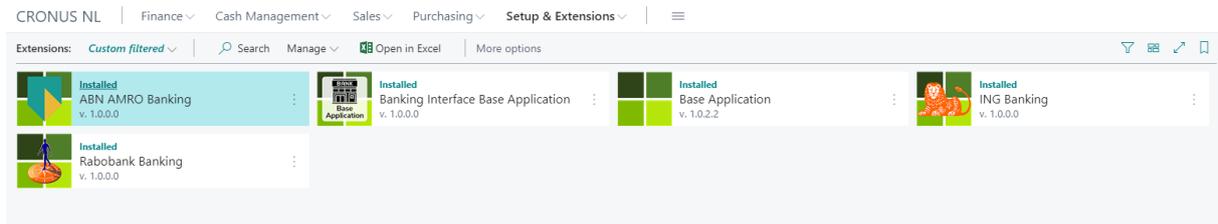
MICRO APPS

Adyen

Installation:

To install the **Adyen** app you simply navigate to the Microsoft Marketplace for Business Central apps (AppSource) via your own Business Central environment. From here you can automatically install the extension and make it available within every company in your Business Central environment.

For the correct working of the app, make sure that the setting for the Micro Apps Base App is set to "allowing HttpClient Request".



Using Adyen import

To be able to import the transaction into Business Central you will first need to download the .csv-file from Adyen, the import uses this particular file to map with the correct fields in business central. Any other format will not work.

Payment accounts Adyen

Before importing the transaction a couple of accounts need to be setup, as Adyen calculates different fees, commissions and payouts. To setup these accounts, navigate to Payment accounts Adyen, here you need to provide the G/L accounts that need to be used for the lines regarding the fees, Commissions and Merchant payments, in the case that different currencies are involved you would need to create a line per currency code, as soon below.

Payment Accounts Adyen | Work Date: 7/8/2021



Payment Direction ↑	Currency ↑	G/L Account No.	G/L Account Name
→ Merchant Payout		4710	Merchantkosten
Merchant Payout	SEK	4720	Abonnementen
Merchant Payout	USD	4720	Abonnementen
Fee		4711	Fee
Commissions		4712	Commissions
Commissions	GBP	4725	Kasverschillen
Commissions	SEK	4725	Kasverschillen
Commissions	USD	4725	Kasverschillen

Interlink sales order/invoice to payment

As Adyen provides a Merchant reference and PSP reference in their files, you will need to fill in these within Business Central to make use of the automatic matching/reconciliation when importing the Adyen file.

To specify the Merchant reference and/or PSP reference, you simply create/open an sales order. Under the fast-tab *General* you will find the corresponding fields, these fields will automatically be transferred to the posted sales invoices when the sales order is posted.

General Show less

Customer No.	10000	Contact	Loek Walravens	Campaign No.	
Customer Name	Adatum Corporation	No. of Archived Versions	0	Opportunity No.	
Sell-to		Document Date	5/1/2021	Responsibility Center	
Address	Station Road, 21	Posting Date	5/1/2021	Assigned User ID	
Address 2		Order Date	5/1/2021	Status	Open
City	Arnhem	Due Date	6/1/2021	Merchant Reference	
Post Code	1705 RE	Requested Delivery Date	5/2/2021	PSP Reference	
Country/Region Code	NL	Promised Delivery Date		Work Description	
Contact No.	CT000001	External Document No.			
Phone No.		Your Reference	OPEN		
Mobile Phone No.		Salesperson Code	FK		
Email	loek.walravens@contoso.com				

In the case that Merchant reference or PSP reference isn't available under the posting of the sales order, you may add these manually by navigating to the customers ledger entries and entering them manually, the fields will be visible at the end of each line.

Importing Adyen transactions

To import the transaction, you will need to navigate to the *Cash receipt Journal*, this is the journal that will be used to post the transaction. Once the journal is opened, go in the ribbon to *Process* → *Import Adyen File*.

Note: If lines already exist in the journal a popup will be shown asking if you want to add new lines to it. If *No* is chosen the import is cancelled, *Yes* will add the new file to the journal. The existing lines will not be overwritten.

Once the correct file is chosen, the transactions will be imported. During the import all the necessary fields are correctly entered. Below you will find a list of the fields that will be entered:

Field	Description
Document type	Will be automatically set during the import based of the information in the import file: Settlement = Payment / Refunded = Refund
Document no.	The Document no. will be generated based on the follow logic: AD2021176, AD stands for Adyen, followed by the year (YYYY) and the last digits represent the statement no. that is provided by Adyen.
Description	Will display if the transaction is a settlement or refund, followed by the merchant reference.
Currency / Amount	Currency code will be taken over from the file, the amount is the amount in the set currency. Any exchange rates will be automatically calculated.
Applies-to Doc. Type	The applies-to doc type will be set based of the type of transaction, Payment = invoice / Refund = Credit memo
Applies-to Doc. No	If a match is found based of the merchant reference or PSP reference, the applies-to doc. No will be set to the Document no. of the business central invoice or credit memo.

It is necessary to go over the lines once the import has completed, any lines that haven't been matched with an invoice need to be manually set to the correct customer. If an invoices does exist the Applies-to doc. no. needs to be filled in as well.